

Essential Training for:

- Experienced Team Leads
- New Team Leads
- Potential Team Leads



# Team Lead Essentials (TLE)

## Leading High-Performing Teams

Your Team Leads play an important role in your organization- they're the voice and face of management, front-line interaction with workers and charged with executing the plan. However, have they been given the tools that are necessary to be an effective leader? The Team Leads Essentials (TLE) program focuses on the theory of leadership and application of tools in order to lead high-performing teams.

## TLE Program Details

### Team Lead Essentials (TLE)-

- 12 contact hours
- Flexible scheduling- the course can be scheduled in two, six-hour sessions or four, three-hour sessions
- Days, Nights, or Weekend classes available to work around your production schedule
- Interactive sessions- discussions, activities, self-reflection and analysis
- Students receive a VU Certificate of Completion upon conclusion of the course
- Individual and cohort pricing available

## What can I do with a Career in Supply Chain and Logistics?

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|--|--|---|
|  Athletics     |  Transportation |  Food and Beverage |
|  Entertainment |  E-Commerce     |  Manufacturing     |
|  Healthcare    |  Retail         |  Agriculture       |



# Valuable Skills that Lead to Employment

Having a workforce with **employability skills**- the non-technical skills needed to get the job done and interact with others-is greatly needed. The TLE program has several employability skills embedded into each session to reinforce their importance, as well as help your Team Leads build these skills.



Communication



Critical Thinking



Delegation



Time Management



Conflict Resolution

## Effective Training Means Putting Theory into Practice!

Students will walk away with several hands-on, practical tools they can implement immediately with themselves and their team, which will teach them how to effectively lead their team- not just manage them. The TLE program focuses on four distinct sessions- each building on the previous.

## Team Lead Essentials

### Leading High-Performing Teams

The TLE program concludes with how Team Leads can provide effective on-the-job training in order to have a skilled team that performs at maximum potential. This session also discusses on how to capitalize on opportunities for continuous improvement and how to effectively handle change management.

### The Leader

This session strives to take your leads to the next level, teaching them how to be a proactive leader and not a reactive manager. This session introduces four distinct types of leadership domains based on Gallup's StrengthsFinder: Executing, Influencing, Relationship Building and Strategic Thinking and discusses how to lead using your strengths.



### The Worker

This session begins by exploring the foundation of every organization, the worker, by examining the impact that the front-line worker has within an organization. Further, it discusses the unique differences between a manager and leader and allows students to identify their strengths, weaknesses, opportunities and threats as a leader.

### The Manager

This session examines the new set of tools that a Team Lead needs in a management role to effectively lead. It discusses management techniques and the important role measurement standards have within a team and their performance. How to effectively manage time, delegate and resolve conflict are heavily emphasized.



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